

# State Plan for Independent Living (SPIL) for Nevada for 2017-2019

## General Information

Designated Agency Identification

State:Nevada

Agency:Nevada Rehabilitation Division

Plan for:2017-2019

Submitted in fiscal year:2016

View grant [90IS0068-01](#) in the Grant Award screen.

Last update May 31, 2016 for  
June 1, 2016 SPIL Meeting

## **Part I: Assurances **NEED TO BE ANSWERED BY VR or ADSD (spoke to JG maybe both)?****

### Section 1: Legal Basis and Certifications

1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs. **YES or NO**

1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind. **YES or NO**

1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State. **YES or NO**

1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL. **YES or NO**

1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL. **YES or NO**

1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law. **YES or NO**

1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is **the DSU name has not yet been entered in Section 9 (below), the DSU title has not yet been entered in Section 9 (below) and the separate State agency name has not yet been entered in Section 9 (below), the separate State agency title has not yet been entered in Section 9 (below).**

### Section 2: SPIL Development

2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of State independent living services;

- The development and support of a statewide network of centers for independent living;
- Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities.

YES or NO

2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan.

YES or NO

2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:

- appropriate and sufficient notice of the public meetings;
- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication.

YES or NO

2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367.

YES or NO

2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective. YES or NO

2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the **Client Assistance Program (CAP)** authorized under section 112 of the Act. YES or NO

### Section 3: Independent Living Services

3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds. YES or NO

3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary. **YES or NO**

3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:

- the availability of the CAP authorized by section 112 of the Act;
- the purposes of the services provided under the CAP; and
- how to contact the CAP.

**YES or NO**

3.4 Participating service providers meet all applicable State licensure or certification requirements. **YES or NO**

#### Section 4: Eligibility

4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51. **YES or NO**

4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services. **YES or NO**

4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services. **YES or NO**

#### Section 5: Staffing Requirements

5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers. **YES or NO**

5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and

- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

**YES or NO**

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy. **YES or NO**

5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act. **YES or NO**

#### Section 6: Fiscal Control and Fund Accounting

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds. **YES or NO**

#### Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit.

**YES or NO**

7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate. **YES or NO**

7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews. **YES or NO**

#### Section 8: Protection, Use and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6). **YES or NO**

#### Section 9: Signatures

As the authorized signatories, we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council the Part I: Assurances, 1-8, and the separate Certification of Lobbying forms ED-80-0013 (available in [MS Word](#) and [PDF](#) formats) for the state independent living program (Part B) and the centers for independent living program (Part C).

The effective date of this SPIL is October 1, 2016.

#### Section 9: Signature for SILC Chairperson

Name Lisa Bonie

Title Executive

Signed?No

Date signed

#### Section 9: Signature for DSU Director

Name **Current DSU or new DSE?**

Title

Signed?No

Date signed

#### Section 9: **Signature for Separate State Agency for Individuals Who Are Blind**

**Is there a Separate State Agency for Individuals Who Are Blind?**

Name **VR?**

Title

Signed?No

Date signed

# Part II: Narrative: Section 1 - Goals, Objectives and Activities

## Section 1: Goals, Objectives and Activities

### 1.1 Goals and Mission

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

The mission of the NVSILC is to promote a philosophy of choice and control of one's life regarding independent living and equal opportunity for people with disabilities by supporting systems and resources at the community level.

**Goal Name:A.** To realign, build and promote an autonomous NVSILC.

Goal Description:

NVSILC, the DSE and interested community partners will collaborate to reposition NCSILC toward **more independence**. *Need to define "more independence"*

**Goal Name:B.** Support a comprehensive statewide network of CILs.

Goal Description:

Bridge the gap between the programs and core services of the CILs.

**Goal Name:C.** Develop a comprehensive statewide Independent Living Network.

Goal Description:

Bridge the gap between the programs and services of the CILs and IL Network for stronger partnerships in the delivery of IL services.

**Goal NameD:** Explore ways to develop a centralized data collection mechanism.

Goal Description:

Research various data collection tools to create a centralized clearinghouse of data regarding the disability population of Nevada.

### 1.2 Objectives



1.2A. Specify the objectives to be achieved and the time frame for achieving them.

Goal(s) from Section 1.1	Objective to be achieved	Time frame start date	Time frame end date
A. To realign, build and promote an autonomous NVSILC.	A. 1 Research and review other states to understand various ways SILCs are set up and use as an aid towards determining the best establishment for NVSILC.	10/01/2016	09/30/2017
A. To realign, build and promote an autonomous NVSILC.	A. 2 Research all applicable federal, state and local laws that pertain to independent living services to gain a thorough working knowledge for successful movement towards autonomy.	10/01/2016	09/30/2017
A. To realign, build and promote an autonomous NVSILC.	A.3 Provide a series of on-going trainings to increase competencies of the SILC and community partners.	10/01/2016	09/30/2019
A. To realign, build and promote an autonomous NVSILC.	A. 4 Develop a working relationship with the Governor's office to strengthen NVSILC's composition and to ensure at least 51% of its voting members represent a cross section of disabilities.	10/01/2017	09/30/2018
A. To realign, build and promote an autonomous NVSILC.	A.5 Conduct an organizational assessment of the NVSILC and its compliance assurances to understand the strengths and weaknesses of NVSILC and make improvements where necessary.	10/01/2017	09/30/2018
A. To realign, build and promote an autonomous NVSILC.	A.6 Draft a strategic business plan to strengthen and move the NVSILV forward as an autonomous SILC.	10/01/2018	09/30/2019
B. Support a network of Center Independent Living	B.1 NVSILC, CIL and Statewide Independent Living Networks will collaborate with programs and	10/01/2016	09/30/2019

services (CILs).	services to address priority needs within the state; NVSILC provides technical support to the CILs and SILS in the Independent Living (IL) philosophy and core services of each entity. CILs and Independent Living network will provide data to NVSILC, annually.		
B. Support a network of CILs.	B.2 Work with communities and stakeholders to explore ways to expand CIL core services and CIL will report to NVSILC of identified CILs practices and if appropriate, provide a list of proposed SPIL amendments outlining support of CILs' efforts.	10/01/2016	09/30/2019
C. Develop a comprehensive statewide Independent Living network.	C.1 The NVSILC and CIL network will collaborate with programs and services throughout the state to develop a comprehensive statewide Independent Living network.	10/01/2016	09/30/2019
<del>F. Support a network of CILs and comprehensive NSILS.</del>	<del>F.2 Each year, at least 90% of individuals applying for services will have an Independent Living Plan.</del>	10/01/2016	09/30/2019
C. Develop a comprehensive statewide Independent Living network.	C .2 Develop strategies to increase awareness of the IL Philosophy, by working with community partners, CILs and the statewide Independent Living Network.	10/01/2016	09/30/2019
D. Explore ways to develop a centralized data collection mechanism.	D.1 Review and revise, as necessary, current data collection tools; i.e., the survey, town halls and IL monitoring tool.	10/01/2016	09/30/2019
D. Explore ways to develop a centralized data collection mechanism.	D.2 Explore partnerships with other agencies and community partners to develop a viable data collection tool.	10/01/2016	09/30/2019
D. Explore ways to develop a centralized data	D.3 Collaborate with the other agencies and community	10/01/2016	09/30/2019

collection mechanism.	partners to develop a viable data collection tool, i.e. including RFP solicitations to provide IL services.		
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## 1.2 Objectives

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- Identify the populations to be designated for targeted outreach efforts

Outreach efforts will target underserved and unserved populations within the disability community; such as, tribal, frontier and rural areas; seniors, youth and individuals of various ethnicities. At the conclusion of each year and, if a target population is not being adequately reached, a targeting plan will be developed to ensure services to underserved and unserved populations are being provided.

- Identify the geographic areas (i.e., communities) in which the targeted populations reside

Outreach efforts will target all geographic locations with emphasis in the rural and frontier areas; such as, Pahrump, Tonopah, Elko and Reservations. In addition, focus will be towards outreaching to youths and senior centers and organizations.

- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed

The needs of individuals with significant disabilities from minority groups will be determined based on the individual's input, staff understanding cultural issues and mutual respect for ones desires and needs. Data collected by the CILs and the statewide Independent Living Network will aid NVSILC in meeting the needs of the targeted population.

## 1.3 Financial Plan

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

### 1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

**Year 1** - 2017 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	XXXX	XXXX		XXXX
Title VII Funds Chapter 1, Part C			NIL XXXX \$420,395 SN	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds – other				
Non-Federal funds - State funds		XXXX		
Non-Federal funds – Other				
Total	0	0	0	0

**Year 2** - 2018 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	XXXX	XXXX		XXXX
Title VII Funds Chapter 1, Part C			XXXX \$420,395 SN	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of				

the Act (Innovation and Expansion)				
Other Federal funds – other				
Non-Federal funds - State funds		XXXX		
Non-Federal funds – Other				
Total	0	0	0	0

**Year 3 - 2019** Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	XXXX	XXXX		XXXX
Title VII Funds Chapter 1, Part C			XXXX \$420,395 SN	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds – other				
Non-Federal funds - State funds		XXXX		
Non-Federal funds – Other				
Total	0	0	0	0

**1.3B Financial Plan Narratives**

**1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.**

**1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.**

**1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.**

**1.3B(4) Provide any additional information about the financial plan, as appropriate.**

## **1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans**

**1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.**

**1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.**

NVSILC established a SPIL Workgroup which included; NVSILC members both CIL directors and staff were members. The workgroup was assigned to draft and develop the SPIL. Six town halls were conducted across the state of Nevada where public comments were received, analyzed and incorporated into the development of the SPIL to ensure goals and objectives aligns with NVSILC and CILs goals and objectives.

## **1.5 Cooperation, Coordination, and Working Relationships Among Various Entities**

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

Emphasis will be placed on opening communication dialogue between the SILC, DSE, CILs, the statewide Independent Living network and other state agencies regarding program and service barriers, needs and accessibility issues. Entities will explore ways to collaborate efforts in meeting the needs of the community. To begin, the NVSILC will implement standing agenda items to include the following:

1. Reports from Council members of state agencies will be a standing agenda item to update the SILC program regarding service accessibility and assurances in breaking down barriers for all disability groups; such as, a member of the DSE, Department of Employment and Training and the University of Nevada. As new members are appointed to serve on the SILC, they will be added to the agenda.

- 2 CIL Directors will also be on the agenda to provide program updates to the SILC. Program updates from the CIL Directors will be a standard agenda item.

3. Representatives from the state independent living programs will be invited to provide program updates, as well.

Secondly, representatives from the SILC, DSE, NSRC, Assistive Technology (AT) Council, Commission on Services for Persons with Disabilities (CSPD), Developmental Disabilities Council (DDC) will meet to explore ways to collaborate and ensure that program delivery encompasses a cross section of disability representation and consumer choice.

Lastly, a representative from the SILC **will be appointed** to serve on the Nevada State Rehabilitation Advisory Council (NSRC) to represent the SILC. The representative will be on the SILC agenda to report back to the SILC of pertinent information from the NSRC.

## **1.6 Coordination of Services**

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

The CILs provide the five core services required under the WIOA. One center is located in Las Vegas and the other is located in Sparks.

Two agencies are selected to provide state independent living services; one is located in Northern Nevada and the other is located in Southern Nevada.

The CILs and state independent living service providers work together to refer individuals to each other.

All service entities above follow the Independent Living Philosophy.

Other agencies; such as, the Aging and Disability Services Division, Vocational Rehabilitation, RCIL, Medicaid Unit, Aging and Disability Resource Centers, Nevada's Older-Blind Program, AT Program, Veterans Administration, Department of Transportation, Division of Mental Health Services, Deaf and Hard of Hearing Advocacy Resource Center and Department of Education, all have specific program responsibility that do not duplicate each other. Rather, they complement each other and often referrals are made to each other. The SILC works with providing education and training to service providers in incorporating the IL philosophy in their service delivery model.

## **1.7 Independent Living Services for Individuals who are Older Blind**

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

## Part II: Narrative: Section 2 - Scope, Extent, and Arrangements of Services

### 2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

<b>Table 2.1A: Independent living services</b>	<b>Provided by the DSU (directly)</b>	<b>Provided by the DSU (through contract and/or grant)</b>	<b>Provided by the CILs (Not through DSU contracts/grants)</b>
Core Independent Living Services - Information and referral	Yes	Yes	Yes
Core Independent Living Services - IL skills training	No	Yes	Yes
Core Independent Living Services - Peer counseling	No	No	Yes
Core Independent Living Services - Individual and systems advocacy	No	No	Yes
Counseling services, including psychological, psychotherapeutic, and related services	No	No	No
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	No	Yes	Yes
Rehabilitation technology	No	Yes	Yes
Mobility training	No	No	Yes
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	Yes	No	Yes
Personal assistance services, including attendant care and the training of personnel providing such services	No	No	No



Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	Yes	No	Yes
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	Yes	Yes	Yes
Education and training necessary for living in the community and participating in community activities	No	Yes	Yes
Supported living	No	No	No
Transportation, including referral and assistance for such transportation	No	No	Yes
Physical rehabilitation	No	No	No
Therapeutic treatment	No	No	No
Provision of needed prostheses and other appliances and devices	No	Yes	No
Individual and group social and recreational services	No	No	Yes
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	No	No	Yes
Services for children with significant disabilities	No	Yes	Yes
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	Yes	Yes	Yes
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	No	No	Yes
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	Yes	No	Yes
Other necessary services not inconsistent with the Act	No	No	Yes

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

CILs offer all core services free of charge for individuals.

The state independent living program utilizes a sliding scale for individuals and is strictly income based. All state independent living programs offering a sliding scale maintain the Sliding Scale Policy at their locations which address the requirement that the sliding scale is applied uniformly so that all individuals who are eligible for IL services are treated equally.

## 2.2 Arrangements for State-Provided Services

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

The DSE administers the state independent living program through a Request for Proposal process and grants out the provision of direct services to qualified entities. At least one member from NVSILC, who is not bidding on programs, and at least one member of the disability community unassociated with the SILC serves on the evaluation committee, participates in the decision making of selected Grantees and oversees the budget.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

The State of Nevada does not grant out funding for general operating for CILs.

## **Part II: Narrative: Section 3 - Design for the Statewide Network of Centers**

### 3.1 Existing Network

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

There are two CILs located in Nevada:

Northern Nevada Center for Independent Living (NNCIL) is located in the Reno/Sparks area with a satellite office in Elko. The targeted service area includes all of Nevada except Clark County. The population services are all and any person with a disability who resides in the targeted service area.

Southern Nevada Center for Independent Living (SNCIL) is located in Las Vegas. The targeted service includes only Clark County. The population services are all and any person with a disability who resides in the targeted service area.

Although the CILs have assigned geographic areas, on occasion the other CIL will serve someone from the other assigned area due to the location of the individual. If an individual is on the border of Clark County, SNCIL might be the most reasonable CIL to serve that individual. Collaboration efforts include the CILs communicating with each other in the event this might be the case.

There are also two State Independent Living Services grantees of Part B funds. One is located in Northern Nevada and the other in Southern Nevada. The grantees are selected through a competitive Request for Proposal Process (RFP). The targeted service areas follow the CIL's targeted service areas.

### 3.2 Expansion of Network

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

If additional funding becomes available, funding will be allocated to support underfunded already existing services. When current CILs and state independent living program become fully funded, new funding will support establishment of new CILs. The determination of the new CIL will be based on statewide needs assessment conducted through a survey tool.

### 3.3 Section 723 States Only

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

Not Applicable.

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

Not Applicable.

## **Part II: Narrative: Section 4 - Designated State Unit (DSU)** **SHOULD THIS BE DSE – THROUGHOUT DOC?**

### 4.1 Administrative Support Services

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program. Refer to the SPIL Instructions for additional information about administrative support services.

Administrative supports provided by the DSE are as follows:

Technical assistant in the development, implementation and monitoring of the SPIL.

Technical assistant to the SILC.

Fiscal oversight of budget development, monitoring expenditures and budget reporting.

Program assessment, reviews and recommendations.

SILC coordination, development, training and facilitation.

Assistance with gathering and compiling data for the 704 reports.

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

The DSE administers the statewide Independent Living network as follows:

Administers a Request for Proposal Process.

Monitors Grantees who are recipients of funding to provide IL services. DEFINE MONITORS – GENERAL MONITORING OF GRANTEE OR OUTSIDE SOURCE?

Conduct program and financial audits of grantees and ensures compliance.

Collects, tracks and accounts for data and prepares reports for state officials.

## Part II: Narrative: Section 5 - Statewide Independent Living Council (SILC)

### 5.1 Resource plan

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

For more information click the icon.

5.1B Describe how the following SILC resource plan requirements will be addressed.

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.
- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.
- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

### 5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

The SILC is established by Executive Order of the Governor as, **"a private, nonprofit entity in the State of Nevada but shall not be an entity within a State agency."** As NVSILC works towards becoming autonomous of the DSE, NVSILC and the DSE have agreed that the DSE will provide staffing support to NVSILC through an agreement jointly developed with the DSE and NVSILC. The **agreement** delineates out the roles and responsibilities of the DSE and NVSILC to ensure **NVSILC remains independent of the DSE.** SEE EXECUTIVE ORDER "MAY BE" need to DEFINE AUTONOMY

The support staff for NVSILC is located with the Aging and Disability Services, the DSE. There was agreement that this was the best location for staff as the DSE has the most experienced personnel in working with individuals with disabilities. It is also the best resource to NVSILC as they begin to realign NVSILC. The agreement delineates out the roles and responsibilities to

ensure compliance with 34 CFR 364.21(a) NVSILC plans to utilize ILRU for intensive training over the next three years.

### 5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

All members are appointed to the SILC by the Governor. The Bylaws clearly describe positions to be appointed to serve on the SILC, as required under the Rehab Act. A copy of the Bylaws is provided to the Governor staff.

There is an application process that interested individuals complete and submit directly to the Governor's office. The SILC and Governor's staff work closely together to ensure that qualified individuals fill vacancies in accordance to the Bylaws.

### 5.4 Staffing

Describe how the following SILC staffing requirements will be met.

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.
- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.

## **Part II: Narrative: Section 6 - Service Provider Requirements**

Describe how the following service provider requirements will be met:

### 6.1 Staffing

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.
- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.
- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.
- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

### 6.2 Fiscal Control and Fund Accounting

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

### 6.3 Recordkeeping, Access and Reporting

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

All records subject to this requirement have a records retention system that securely maintain the fiscal and service records of all ILS programs. Such records are easily accessible and made available upon request to those who have authority to access such records.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate



All annual performance and financial reports are prepared by the NVSILC and DSE final review and approval. **Once the NVSILC and DSE have** reached a mutual agreement, such records will be submitted to the appropriate authority by the NVSILC.

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

Copies of all records are **maintained in the office where NVSILC is located WHICH IS THE DSE?? and the Commissioner and the Comptroller General** has access to all of such records.

#### 6.4 Eligibility

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

CILs and ILS grantees have policies to ensure individuals with significant disabilities are eligible for services and they must maintain statistical records demonstrating outreach and services have been provided.

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.

CILs, ILS grantees, the DSE and other collaborative disability service organizations all have an information and referral programs where individuals receiving information they need to make decisions regarding their IL needs. Each organization works with each other to refer individuals to each other in the event one organization does not offer the service another one does.

- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.

Program policies establish eligibility requirements in accordance with 34 CFR 364.51.

- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

Program policies all have an affirmative action policy in which individuals are not discriminated against in any federally and state defined protected class.

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

Individuals may receive services from any CIL or ILS program as long as they are present in the State of Nevada. One does not need to be a resident of Nevada to receive services; they only need to be present in the State.

### 6.5 Independent Living Plans

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

Individuals take the lead in determining their goals and objectives of their IL Plan. Staff serves as a facilitator of services and ensures that the decisions the individuals made are done through informed choices. Staff has the responsibility of guiding individuals in their decision making process and do so by providing them with comprehensive information. The individual is responsible for making the final determination of their IL Plan and ensure it aligns with program capabilities.

### 6.6 Client Assistance Program (CAP) Information

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

At the time of initial intake, all individuals are provided with detailed instructions on how and where to appeal any decision and to access the Client Assistant Program (CAP). This information is available in accessible formats and upon request.

### 6.7 Protection, Use and Release of Personal Information

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

The DSE, CILs and ILS grantees all have strict policies and procedures to comply with HIPPA and other applicable privacy Laws.

## Part II: Narrative: Section 7 - Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

### Section 7: Evaluation

Goal(s) and the related Objective(s) from Section 1	Method that will be used to evaluate
F. Support a network of CILs and comprehensive NSILS.	<p>A discussion of the Resource Plan and Goals and Objectives will be a standing agenda item at every quarterly SILC meeting.</p> <p>In addition, confidential Consumer Satisfaction Questionnaires will be given to all individuals of CIL and ILS grantee services upon completion of services, or upon request from the individual. Individuals will submit the Questionnaire directly to the SILC support staff who will collect, tally and prepare reports for the SILC.</p> <p>The Public Comment Survey Tool to solicit input into the development of the SPIL will be available for public comments throughout the Plan years. The results are stored on Survey Monkey with assigned personnel having access to the data.</p> <p>Update on the results of the assessment tools will be provided, annually, during a SILC meeting.</p>

## **Part II: Narrative: Section 8 - State-Imposed Requirements**

8 State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL.

Not applicable.